

## FNEPAA BOARD OF DIRECTORS MEETING 4/29/2021

<b>Subject:</b>	Quarterly Meeting	<b>Date:</b>	4/29/2021
<b>Facilitator:</b>	Hannah	<b>Time:</b>	6:30-830
<b>Note Taker:</b>	Sean	<b>Location:</b>	interwebs
<b>Attendees:</b>	<a href="https://us02web.zoom.us/j/3932902841">https://us02web.zoom.us/j/3932902841</a>		
<b>Present:</b>	Deane, Sean, Lauren, Laura, Hannah, Tate. Absent: Meredith, Jeff.		

Meeting Objectives	
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Agenda & Notes		
No.	Item	Time
	<b>Current student transition</b> - Laura Hatmaker will step into the current student rep role as Meredith transitions out. Welcome, Laura!	5
	<b>Board composition. Jeff, Walt's roles moving forward?</b>  Board is interested in asking Jeff to remain on the board and add an additional seat. Agreement to invite Walter to join.	15
	<b>Financial update:</b> <b>Membership renewals?</b> <b>Current financial status? Ability to support</b> <b>Current student financial support opportunities?</b> <b>Alumni grant opportunities?</b>  See notes below for discussion on this item.  Agreement to spend up to \$1,000 on Direct Student support and highlight these expenditures in a fall fundraising/membership drive.  Agreement to spend up to \$750 for alumni mini-grants, and to offer alumni to submit proposals for these. Board will create rubric ahead of time to evaluate these with regard to reach, location, need, etc.	20
	<b>Quarterly newsletter content?</b>  T.O.C. ideas  <ul style="list-style-type: none"> <li>Jeff Acknowledgement / request for letters</li> </ul>	20

	<ul style="list-style-type: none"> <li>• Membership Drive</li> <li>• Alumni Mini-grant RFP request</li> <li>• Request to tell us if they want to be on consulting directory? List specialties.</li> <li>• Current Students intro/feature.</li> <li>• LIA project photos/story from IG story.</li> <li>• Alumni update/job transitions. <ul style="list-style-type: none"> <li>○ Maria Dunlavey</li> <li>○ Anya/Matt/Jesse/Rose</li> <li>○ Andy Wood/Jens Hilke</li> </ul> </li> </ul>	
	<b>COVID-safe gathering with current students and local alumni? This spring? In the fall?</b>  August celebration to help welcome new students and gather alumni October owl banding campfire event.	20
	<b>Finalize Field Notes contributions - *see notes below*</b> <ul style="list-style-type: none"> <li>• Acknowledgement/Dedication to Jeff by Deane</li> <li>• ½ page space for AA. Photo from Highland Lodge symposium; preview for 2022 symposium; renew your membership at fnepalumni.com</li> </ul>	20
	<b>Review minutes/action items from last meeting</b> Ratify <b>July, April, February</b> 2020 minutes	15
	<b>Future Agenda Items:</b> Revisiting board composition Board Succession/leadership Ratifying all the minutes	

Action Items				
No.	Action Item(s)	Owner	Target Date	Status
	Share FN gear list with Laura	Meredith	5/1	done!
	Invite Walter to join board and close loop with Jeff about interest in remaining on board	Sean	5/21	done
	Invite current students to propose requests for Direct Student Support. Include guidelines re: need, travel, field equipment, stuff to remain in the program closet.	Tate	5/6	Done
	Create a form with description and examples for mini RFPs for “passion project” mini-grants. Invite alumni in enews.	Hannah	5/21	
	Schedule another virtual hangout	Sean	5/1	Done

	Invite Deane to write a dedication/acknowledgement to Jeff for Field Notes. (1 page inclusive of photos)	Laura drafts and sends to HP	<b>4/30</b>	Done
	Create ½ page AA ad in Field Notes, send to Kelly.	Lauren	<b>5/1 connect with Kelly</b>	done
	Tell us when your Marvin is happening	Meredith	<b>Today!</b>	done
	eNews content <ul style="list-style-type: none"> <li>• Jeff Acknowledgement / request for letters (<b>Lauren</b>)</li> <li>• Membership Drive (<b>Sean</b>)</li> <li>• Alumni Mini-grant RFP request (<b>Hannah</b>)</li> <li>• Request to tell us if they want to be on consulting directory? List specialties. (<b>Hannah</b>)</li> <li>• Current Students intro/feature/LIA. (<b>Laura/Lauren</b>)</li> <li>• Alumni update/job transitions. Anya/Matt/Jesse/Rose (<b>Sean</b>)</li> <li>• Maria, Andy/Jens (<b>Lauren</b>)</li> </ul>	Tate, Sean, Hannah, Sean, Lauren, Laura	<b>5/21 to Lauren's Inbox.</b>	Sean got update from TNC Oregon folks. -Sean  We have our staff meeting tonight, will follow up on this tonight. -Laura  Lauren invited Andy/Jens and Maria too; Maria is not available this round, but wants to contribute in the future! -Lauren
	Make Doodle Poll for Next FNEPAA Meeting for late spring	Sean	<b>5/21</b>	Done
	Review minutes/action items from last meeting and July, April, February 2020 minutes.	ALL	Before next meeting	

## Additional Discussion and Notes

### Field Notes contributions:

- **Invitation from current student to contribute half page FNEP-AA "ad"?**
  - Are we interested?
  - If yes, what should it include?
  - Is anyone available to take the lead on designing this with a May 1 deadline?
- **Invitation from current student to contribute a one page feature about Jeffrey.**
  - Would he tolerate this?
  - What should it include?
  - Shall we solicit photos from alumni about this?
  - Who could write this? (DEANE?)

### Budget and Finances update:

- Bank account = \$4262
  - See language below for how we said we'd use these funds.
- Only 11 members renewed in 2021. None were brand new ones. 9 transactions.
- David Publicover: \$250 gift in January
- 50 members 2019-2020
- 73 total members over all time.
- 225 total alumni/faculty/students on the list
- HOC deposit has been refunded.
- Any deposits/plans for Eagle Hill?
  - Base operating budget:
    - \$2k budget for Symposium
    - \$200 rolling operating budget?
    - \$250 buffer
  - \$1000 current student
    - Need-based
    - Equipment/books would live in the FNEP gear library after
  - \$1000 alumni mini-grants
    - Intellectual passion-projects

### Potential Direct Student Support Needs:

- Field equipment for Sarah and Laura
  - pH & Conductivity Meter
  - Mothing Gear
- Travel coverage for Jaime(?)