

## FNEPAA BOARD OF DIRECTORS MEETING 3/02/2022

<b>Subject:</b>	Quarterly Meeting	<b>Date:</b>	3/02/2022
<b>Facilitator:</b>	Sean	<b>Time:</b>	7:30 - 9 pm
<b>Note Taker:</b>	Lauren/Sean	<b>Location:</b>	interwebs
<b>Attendees:</b>	<a href="https://us02web.zoom.us/j/3932902841">https://us02web.zoom.us/j/3932902841</a>		
<b>Present:</b>	Grace Glynn, Lauren Sopher, Sean Beckett, Walt Poleman		

### Agenda & Notes

No.	Item	Time
1	<p><b>Financial updates</b></p> <ul style="list-style-type: none"> <li>• <b>Accounts and upcoming expenses</b> (see bottom of this document)</li> </ul>	7:30 - 7:45
	<p><b>Symposium 2022 (Schedule):</b></p> <ul style="list-style-type: none"> <li>• <b>Registration update</b> <ul style="list-style-type: none"> <li>○ 28-30 people as of 3/1.</li> </ul> </li> <li>• <b>Abstracts / Field Walks update</b> <ul style="list-style-type: none"> <li>○ 8 abstracts <ul style="list-style-type: none"> <li>■ Grace and Lauren will split soliciting abstracts</li> </ul> </li> <li>○ 2 field walks <ul style="list-style-type: none"> <li>■ Grace will coordinate with Chris Schorn</li> </ul> </li> </ul> </li> <li>• <b>Advertising and Timelines</b> <ul style="list-style-type: none"> <li>○ Upcoming 4/1 MailChimp to announce abstracts and field walks</li> </ul> </li> <li>• <b>Current Student Support and Expectations</b> <ul style="list-style-type: none"> <li>○ <b>For students: FNEPAA paying half, and PBIO paying half?</b> <ul style="list-style-type: none"> <li>■ Enough registrants for FNEPAA to fully fund student lodging and meals, but not transportation. Board agreed to pay for full amount. PBio will not pay for the other half, because (see next bullet)</li> <li>■ Walt will work to leverage funds to support students (housing and gas) in attending NENHC in Albany, NY the last weekend of April 2022. NENHC Conference fees are covered by students volunteering.</li> </ul> </li> <li>○ <b>For alumni: what do we want to provide?</b> <ul style="list-style-type: none"> <li>■ There have not been any alumni requests for financial aid.</li> </ul> </li> </ul> </li> <li>• <b>Next Steps (see Action Items)</b></li> </ul>	7:45 - 8:15

	<p><b>Program Updates</b></p> <ul style="list-style-type: none"> <li>● <b>From Faculty (Walt)</b> <ul style="list-style-type: none"> <li>○ <b>General</b> <ul style="list-style-type: none"> <li>■ 30 applicants; 12 finalists</li> <li>■ Hoping to select a cohort of 6 by April 1</li> <li>■ PBio funded a large part of travel to Bernd's. Van costs are \$1.62/mile.</li> </ul> </li> <li>○ <b>FN Advisory Committee</b> <ul style="list-style-type: none"> <li>■ Walt is working to form this.           <ul style="list-style-type: none"> <li>● Cathy Paris</li> <li>● Mike Blouin</li> <li>● Walt requested a representative from the FNEPAA</li> </ul> </li> <li>■ Commitment: 1 meeting/semester, advising the program on policy and curriculum           <ul style="list-style-type: none"> <li>● Sean suggested Hannah Phillips</li> <li>● First meeting: early April 2022. Agenda: field finals.</li> </ul> </li> </ul> </li> <li>○ <b>Ecological Planning Laboratory</b> <ul style="list-style-type: none"> <li>■ Walt is working with Bryan Pfeiffer and Hans Estrin to form a business plan for this.</li> <li>■ Ecological extension concept (parallel to UVM Extension) that will serve communities around the state.</li> <li>■ Clearinghouse for projects alumni can take on, especially recent graduates.</li> <li>■ Similar to UVM Spatial Analysis Lab (SAL)</li> <li>■ Opportunity to team up with SAL to take on contracts.</li> <li>■ Could be an entity to write/receive state and federal grants.</li> <li>■ Activate exchange of students and faculty internationally (education for sustainability network: Puerto Rico, New Zealand, Hawaii)</li> <li>■ Walt working on philanthropy support to seed this.</li> </ul> </li> <li>○ <b>Proposal to the Provosts</b> <ul style="list-style-type: none"> <li>■ Strong support from Provosts based on December 2021 report Walt submitted on behalf of the FN Program.</li> </ul> </li> <li>○ <b>Porky Scholarship</b> <ul style="list-style-type: none"> <li>■ Strong sense of support from all Jeffords faculty and staff</li> <li>■ A possible endowment to support FNs?           <ul style="list-style-type: none"> <li>● If yes, it would go through UVM               <ul style="list-style-type: none"> <li>○ Example: Hub Vogelmann - funds Field Notes</li> <li>○ Example: Marilyn Wilson - FN operating budget</li> </ul> </li> <li>● If not an endowment, FNEPAA could hold and administer these funds.</li> </ul> </li> <li>■ Goal for a collaboration between UVM and FNEPAA</li> <li>■ Can the Advisory Committee weigh in on this?</li> <li>■ Memorial in April, Colchester, Holy Cross Church</li> </ul> </li> </ul> </li></ul>	8:15 - 8:30
	<p><b>Student and Alumni Support</b></p> <ul style="list-style-type: none"> <li>● <b>Student/Alumni Scholarship Funding</b> <ul style="list-style-type: none"> <li>○ Requests fulfilled:           <ul style="list-style-type: none"> <li>■ Hayley K, tracking: \$142.</li> </ul> </li> <li>○ Requests pending or expected           <ul style="list-style-type: none"> <li>■ Travel to Bernd's for Winter Ecology: \$214</li> </ul> </li> </ul> </li> </ul>	8:30 - 8:40

	<ul style="list-style-type: none"> <li>■ Garmin InReach devices: \$700</li> <li>■ Funding for NENHC travel.</li> <li>○ <b>Making official requests to current students (RFP)</b> <ul style="list-style-type: none"> <li>■ Edit existing RFP and share it with students.           <ul style="list-style-type: none"> <li>● Include new language around informing FNEPAA of gear needs that alumni can lend to current students for their project field season.</li> </ul> </li> <li>■ Discussion around Garmin InReach devices for TNC Oregon projects: this is a heavy lift given our budget; Walt will explore ways to support a purchase like this.</li> <li>■ More likely, we can leverage network to loan these to current students from alumni. Lending library of gear concept raised.</li> </ul> </li> <li>○ <b>Making official requests to Alumni (RFP Needed?)</b> <ul style="list-style-type: none"> <li>■ Announce this \$750 fund at symposium, and include it in Field Notes.</li> </ul> </li> </ul>	
	<b>Field Notes Content Ideas?</b> <ul style="list-style-type: none"> <li>○ Publicize \$750 for alumni passion projects.</li> <li>○ Call to expand the board.</li> </ul>	8:40 - 8:50
	<b>Administrative</b> <ul style="list-style-type: none"> <li>● <b>Growing the board</b> <ul style="list-style-type: none"> <li>○ Now an imperative. Will continue making targeted asks in the short-term, and invite others to join at symposium.</li> </ul> </li> </ul>	8:50 - 9:00
	<b>FN Graduation</b> <ul style="list-style-type: none"> <li>● Coach Barn @ SF. Sat May 14th</li> <li>● Grace and Lauren will help coordinate with 2nd Year Students and provide guidance. And reignite traditions (cohort-to-cohort gifts)</li> <li>● Suggest a 5 pm time.</li> </ul>	LS and GG followed up w/ 2nd yr students

Action Items				
No.	Action Item(s)	Owner	Target Date	Status
	Invitations	Tate, Grace		
	Arrange field walks plan with Chris S.	Grace	4/1	
	Collect abstracts from presenters and field walk leaders	Lauren and Grace	4/1	Mostly Done
	Refine student RFP and send out to current students	Sean		Done
	Arrange funds for NENHC lodging and travel for current students.	Walt		
	Assemble Field Notes content for AA page.	Lauren	3/4	Done
	Explore possibilities for budgeting for program Garmin InReach devices in future years.	Walter		
	Send updated conference roster to board	Sean		Done

	Invite Carolyn L to board	<b>Sean</b>		Declined
	Schedule conference update meeting for early April	<b>Sean</b>		

**Financial Update:**

**Account Balance: \$4,500**

**Account Balance After Symposium: \$2,635**

**Symposium Expenses:**

Note: These numbers are outdated because of a last-minute rush of signups. The net loss from symposium expenses is now less than \$1865.

21 participants so far:

Food: \$1722

Lodging: \$440

Wessels

Tom's Fees: \$1249

Current Student Support

Half of Attendance: \$600

Total Expenses: \$4,231

Total Incomes: \$2366

Total Symposium: -\$1,865

**Direct Student Support Budget (As agreed upon 4/2021):**

2022 Funds: \$1000

\$142 Hayley Kolding: Tracking Class (already paid)

\$214 Travel to Bernd's (requested)

**Alumni "Mini-Grants"**

2022 Funds: \$750

**Remaining Anticipated Account Balance After Student/Alumni Support: \$885**